

23-24-25  
June 1995



in aid of  
**GREENPEACE**

GLASTONBURY FESTIVAL 1995

THE DANCE TENT, HOW TO GET THERE.... AND OTHER STUFF

Greetings,

Enclosed you will find your tickets, vehicle passes and sticky things to put on your windscreens. Also, we have provided an area map (the A 361 is the road you need to get to Red Gate), a site map and a small piece of paper reminding you that **ABSOLUTELY NO ANIMALS** are allowed on site. Please take note of this point or you will be doubtless distraught when you spot the notice at the gate which says: "Any animal found on site will be impounded off site and a **FEE** charged." This piece of paper also gives you the times that Red Gate will be open. People are not welcome onto site until Wednesday morning (21st 6am) unless by prior arrangement, if you are arriving before the Wednesday 21st then please use the **BROWN ENTRANCE GATE** the access road for brown gate is on the main A37.

So, with all the necessary information to hand, you've just got to get through the traffic etc. without incurring undue stress. We suggest leaving yourself **MORE THAN AMPLE TIME** to reach your goal:

If you are arriving on Friday, please remember that you are in the company of approximately 100,000 others - so be prepared to queue **EXTENSIVELY**... Try to be at Red Gate **AT LEAST 2 HOURS** prior to your performance time - even when you have got through the Gate, it can take quite a while to get to the Dance area. On arrival at the Dance area, you will be issued with backstage passes and told where you can park/camp.

(cont)

## HEALTH AND SAFETY

Glastonbury Festivals Ltd. has a serious attitude towards health and safety which will not be compromised. All aspects of health and safety will be monitored during the build-up and throughout the festival weekend.

Please read and take note of the enclosed parts (Parts 1, 2b and 4) of our Health and Safety Policy which are relevant to you. If you are a volunteer and are working for your ticket, then you are an employee. If you are a band or DJ, you are a contractor. Please do your best to ensure that the Dance Tent and area will be a safe and enjoyable environment for punters and participants throughout the festival.

PLEASE NOTE; that it is our understanding that it is a condition of the licence that all electrical equipment must have a current safety certificate (Pack test). Arrangements are being made to have Pack test equipment in our area. There will be a small charge for each lead/apparatus tested. More information can be obtained from Colin (Utopian Lighting: 0117 9558848).

It is also our understanding that it is a condition of the licence that all backdrops/materials should be fire retardant.

If you are all in the right place at the right time, a general state of bliss should be assured. Just in case of intemperate circumstances or other situational difficulties, here are some useful names and numbers for you:

If you have a problem at the Gate: Use the internal phone to get through to DANCE PRODUCTION.

In the Dance Area:

Malcolm Haynes	: Co-ordinator: 0117 423358 until Tues 21st
Vanessa Robinson	: Assistant to Co-ordinator
Robin Earle	: Backstage site co-ordinator
Bob Dog	: Stage manager (0181 8012662)
" "	: Lights
John Gray	: Production Manager (Massive Attack)
Wigwam	: PA : (01706 622012)
Helen Spillane	: Steward Supervisor (Dance Tent):
Adam King	: Steward Supervisor (Dance Tent):
Tessa Willows	: Admin:

More general:

Farm Office telephone: 01749 890254 Fax: 01749 890285

Site Office: 01749 890662

Accounts: 01749 890566 - Angie.

EMERGENCY MOBILE CONTACT: Malcolm Haynes (after Tues 21st): 0831 733673

Thank you for your co-operation, congratulations on making it through the maze and WELCOME ! - Have a great and groovy time.

# Glastonbury Festivals Ltd. – Health & Safety Policy

## Part 1

### General Statement of Policy (1995)

Glastonbury Festivals takes a positive attitude to the health, safety and welfare of employees, sub-contractors and the general public.

Our Policy is to provide and maintain safe and healthy working conditions, equipment and systems of work for all our employees and to provide such information, training and supervision as they need for this purpose.

Through the initiation, monitoring and review of the Policy we aim to secure the health, safety and welfare of employees and sub-contractors at work and to protect people other than those at work against risks to health and safety arising from our activities.

The formal policy statement is in 4 parts:

- Part 1 – General Statement
- Part 2a – Organisation and Responsibilities
- Part 2b – Safety Policy for Employees
- Part 3 – Area Organisers/Supervisors supplement
- Part 4 – Safety Policy for Contractors
- Appendix A – Key Functional Personnel
- Appendix B – Roles and responsibilities.

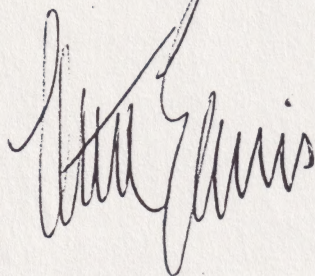
The allocation of responsibilities and duties for safety matters, and the arrangements which we make to implement and review the policy are outlined in the Policy.

The Festival Organiser carries the ultimate responsibility for standards of health and safety and the initiation of the Policy.

All new employees and contractors are provided with relevant parts of the current Policy, and will be updated on relevant alterations.

With good planning, communication and co-operation we aim to achieve a high standard of health and safety for all who are involved and visit the festival.

The effectiveness of this Policy will come from the individual and combined efforts of all of us to make it successful.



A.J.M. Eavis  
Managing Director Glastonbury Festivals Ltd.  
March 1995